

**Job Title:** Clinical Associate

**Reports to:** Clinical Director

### **About the Cancer Wellness Center**

Offering our services free of charge to anyone impacted by cancer has been a hallmark of the Center's mission since day one, and continues today, into our 33rd year of operation. At its founding in 1989, the Center was a grassroots-effort focused on peer support, employing contract licensed mental health professionals to provide support groups to cancer patients and their caregivers at a modest location in Skokie. Over the years, the support services provided expanded to include professional counseling services and a wide breadth of mental health, wellness and educational programs.

The Cancer Wellness Center has prided itself on being a reliable source of support and information for the cancer community. Healthcare partners have come to rely on the Center's services which are not available elsewhere in the community. To minimize the barriers for seeking necessary support, offerings focused on support, wellness and education are available free of charge. The Center serves both adults and children who are diagnosed with cancer, are the family member/caregiver of someone with cancer or have experienced the loss of a loved one to cancer.

### **The Opportunity**

The Clinical Associate's primary responsibility is to provide clinical psychosocial services to the cancer community, including the delivery of individual, couples and family counseling and support groups. The Clinical Associate also assists with the development, planning and implementation of psychoeducational programming for those impacted by a cancer diagnosis.

### **Principal Accountabilities:**

1. Provide psychotherapeutic counseling and group facilitation (in person and via virtual platforms)
2. Participates in assessment, creation, and evaluation of programs and services
3. Remains current on cancer-related community resources
4. Participates regularly in clinical peer supervision
5. Provides clinical staff coverage during open hours, which may include evening
6. Performs other clinical tasks as assigned by the Clinical Director
7. Represents Cancer Wellness Center in the business, civic, and healthcare communities
8. Participates in ongoing professional development as approved by the Clinical Director
9. Participates in organization-wide events
10. Utilizes the ETO database system to maintain participant information and log activity

**Experience and Education:**

- At minimum a Master's Degree in Psychology, Social Work, or Counseling
- Current licensure in the State of Illinois in field of study
- Oncology background with sound knowledge of related resources
- Demonstrates clinical competency such as individual cancer-related counseling, group facilitation, educational presentations, and resource investigation
- Strong written and oral communication, interpersonal skills, and comfort with public speaking and with the technology used in telehealth
- Ability to handle confidential and sensitive information in accordance with HIPAA regulations and American Psychological Association ethical standards

**Benefits:**

- Health insurance available for employees who work 30 hours per week or more
- Paid Time off, holiday pay, and 401K benefits available for employees who work 24 hours per week or more

Cancer Wellness Center is an equal opportunity employer and will not discriminate against any employee or applicant based on race, color, creed, religion, gender, sexual orientation, national origin, age or disability. Salary is commensurate with experience.

**Contact**

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